

# ROCKLIN UNIFIED SCHOOL DISTRICT

2615 Sierra Meadows Drive Rocklin, CA 95677

Todd Lowell, *President*  
Greg Daley, *Vice President*  
Camille Maben, *Clerk*  
Wendy Lang, *Member*  
Susan Halldin, *Member*



## NOVEMBER 18, 2015 REGULAR MEETING MINUTES — 6:30 P.M.

1.0 **CALL TO ORDER**– President Todd Lowell called the meeting of the Rocklin Unified School District Board of Trustees to order at 6:30 P.M., November 18, 2015, in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA, 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present:                    Todd Lowell, *President*  
   Greg Daley, *Vice President*  
   Camille Maben, *Clerk*  
   Susan Halldin, *Member*

Trustees Absent:                    Wendy Lang, *Member*

Student Representative:            Travis Elmont, *Whitney High School*

Administrative Staff: Roger Stock, *Superintendent*; Kathleen Pon, *Deputy Superintendent Educational Services*; Barbara Patterson, *Deputy Superintendent Business and Operations*; Colleen Slattery, *Assistant Superintendent Human Resources*; Craig Rouse, *Senior Director Facilities and Operations*; Marty Flowers, *Director Secondary Programs & School Leadership*; Karen Huffines, *Director Elementary Programs & School Leadership*; Tammy Forrest, *Director of Special Education and Support Programs*; Matt Murphy, *Director Personnel Services*; Mike Fury, *Chief Technology Officer*; Diana Capra, *Chief of Communications and Community Engagement*; Davis Stewart, *Principal, Rocklin High School*; Beth Davidson, *Principal, Spring View Middle School*; Brenda Meadows, *Recorder*.

3.0 **PLEDGE OF ALLEGIANCE** – Travis Elmont and the Whitney High School AFJROTC Color Guard led the Board and audience in the Pledge of Allegiance.

4.0 **SPECIAL RECOGNITIONS/PRESENTATIONS**

4.1     2016 Placer County Teacher of the Year Recognition, Craig Waechtler, Rocklin High School – Board of Trustees recognized Craig Waechtler for being selected as 2016 Placer County Teacher of the Year.

5.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – Todd Lowell welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board’s discussion. He also invited visitors to speak at this time regarding non-agenda items, noting a three minute time limit per person. The following comments regarding non-agenda items were noted:

Public Comment:

Community members including Jeremy Veldstra, Lindsay King, Joe Patterson, Allison Hyatt, Trevor Hill, Colleen Patterson, Marina Larson, Brad D., Gail Prudhoe, Nancy Muir and Robert Sanders, shared concerns regarding the proposed Mental Health Facility and the potential safety concerns to the community and students as a result of the proposed location being within close proximity to Whitney

High School. Community members shared that their specific concern with the proposed facility was the “location,” and not the facility itself. Community members encouraged the Board to do due diligence and seek their own independent analysis on behalf of the community.

Comments by Board regarding the Proposed Behavioral Health Hospital:

President Todd Lowell shared that while the Board was not permitted to take action or have discussion on a public discussion item, on behalf of the Board, they share deep concerns regarding the issue along with the community. Lowell shared that the Board plans to research the facts with both a Board and parent perspective, asking hard questions. The Board will take this item up as a future Board Meeting agenda item.

- 6.0 **COMMENTS FROM STUDENT REPRESENTATIVE** – Student Representative Travis Elmont provided a report on events happening at elementary and secondary schools.

- 7.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** –

Greg Daley shared that the ROTC Color Guard recently attended a drill competition (2015 Titan Invitational) where the team brought home many accolades and awards. Daley congratulated the ROTC Color Guard and thanked them for their many hours of service and excellence. Daley also mentioned that in honor of Veterans Day, the District put together a list of Veterans within the District, thanking each of them for their service. Camille Maben shared that she recently attended Rocklin Elementary’s Fall Carnival which was a great night for the school and community. Maben also visited sites recently, sharing how impressed she was with the good work happening in classrooms. Susan Halldin shared her gratitude that the Rocklin football team recently visited the Grant football team to show support in light of the recent tragic death of one of their players. Superintendent Stock shared that there were 29 Veterans represented in the District this year, including Trustee Daley, and thanked all for their service to our country. Stock also stated that with Thanksgiving approaching, how truly thankful he is for all the employees that serve the District so well.

- 8.0 **ACTION ITEMS - CONSENT CALENDAR**

- 8.1 **APPROVE BOARD MINUTES** – Request to approve Board minutes.  
8.1.1 October 21, 2015
- 8.2 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Colleen Slattery)
- 8.3 **APPROVE BILL WARRANTS** – Request to approve Bill Warrants. (Barbara Patterson)
- 8.4 **APPROVE MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries. (Barbara Patterson)
- 8.5 **ACCEPT DONATIONS** – Request to accept District donations. (Barbara Patterson)
- 8.6 **APPROVE WILL SERVE LETTER, WHITNEY RANCH PHASE 11B UNIT 46AB** – Request to approve Will Serve Letter for the Whitney Ranch Phase 11B Unit 46AB Project. (Craig Rouse)
- 8.7 **APPROVE PROPOSAL WITH CONERSTONE ENGINEERING FOR CIVIL ENGINNERING SERVICES AT VARIOUS SITES** – Request approval of the proposal with Cornerstone Engineering for civil engineering design services for Rocklin High School “Annex,” Rock Creek Elementary School, Antelope Creek Elementary School and Granite Oaks Middle School and authorization of the Superintendent or designee to sign on their behalf. (Craig Rouse)

- 8.8 **APPROVE PROPOSAL WITH JMPE ELECTRICAL ENGINEERING SERVICES FOR WHITNEY HIGH SCHOOL SOLAR PANELS** – Request to approve proposal with JMPE Electrical Engineering for electrical engineering services to design solar panel electrical distribution and authorize the Superintendent or designee to sign on their behalf. (Craig Rouse)
- 8.9 **APPROVE FOOD SERVICE AGREEMENT WITH PLACER COUNTY OFFICE OF EDUCATION (PCOE)** – Request to approve agreement with PCOE to provide lunches to the Pathways Charter iCARE program. (Barbara Patterson)
- 8.10 **APPROVE KIDSFIRST CONTRACT SERVICE AGREEMENT FOR 2015-16** – Request to approve Contract Service Agreement between KidsFirst and RUSD for the 2015-16 school year. (Colleen Slattery)
- 8.11 **APPROVE AGREEMENT AND STIPULATION FOR EXPULSION** - Request to approve agreement and stipulation for expulsion for student(s) 111815-01, 111815-02, 111815-03, as authorized by Government Code section 35146. (Martin Flowers)

Camille Maben noted her absence at the October 21, 2015, Board of Trustees meeting and requested removal of **Item 8.1.1** for separate action.

Following this, a **MOTION** was made by Camille Maben and seconded by Greg Daley to approve the Consent Calendar. Motion passed by the following roll call vote: Student Representative – aye, Daley – aye, Maben – aye, Halldin – aye, Lowell – aye.

A **MOTION** was then made by Susan Halldin and seconded by Greg Daley to approve **item 8.1.1**, Board Minutes, October 21, 2015. Motion passed unanimously by the following roll call vote: Daley – aye, Halldin – aye, Lowell – aye. Camille Maben abstained.

## 9.0 **ACTION ITEMS – REGULAR AGENDA**

- 9.1 **PRESENT ROCKLIN ACADEMY II PETITION RENEWAL AND HOLD PUBLIC HEARING** – Barbara Patterson, Deputy Superintendent Business and Operations, introduced Robin Stout, Interim Superintendent for Rocklin Academy Family of Schools, who presented Trustees with a report for Rocklin Academy II (Myers Location). A public hearing was requested for the Rocklin Academy II Petition Renewal.

### Board Comments:

Camille Maben thanked Rocklin Academy's Interim Superintendent Stout for the thorough presentation and asked about Rocklin Academy II (Myers) plans to potentially add a middle school in 2018. Maben encouraged Stout and Rocklin Academy staff to engage in early discussion with the District to look at potential challenges such as traffic that could play into the planned growth. Stout agreed to discussion. Todd Lowell asked if Rocklin Academy's intent was to have the middle school at the Rocklin Elementary/Myers location. Stout responded, "No, we are in discussion as to the best location and it has not yet been confirmed." Susan Halldin asked Stout about recruitment and if Rocklin Academy has been recruiting any differently. Stout responded that they continue to recruit heavily at the preschool level (using both English and Spanish marketing materials). Maben asked what percent of students are new to the Rocklin Academy II Meyers location. Stout shared that Myers added 8 new students last year (with an additional 6 students added to fill the larger 4<sup>th</sup> grade class) as well as a few additional kindergarten students.

Following comments from the Board, a public hearing was held. Hearing no comments from the public, President Lowell closed the public hearing.

- 9.2 **HOLD PUBLIC HEARING AND APPROVE WAIVER REQUEST FOR NON-CLASSROOM BASED FUNDING DETERMINATION FORM FOR ROCKLIN INDEPENDENT CHARTER ACADEMY (RICA) FOR 2015-16** – Barbara Patterson, Deputy Superintendent Business and Operations, requested a public hearing and approval of waiver request to the State Board of Education for non-classroom based funding determination form for Rocklin Independent Charter Academy (RICA) for 2015-16.

A public hearing was held. Hearing no comments from the public, President Lowell closed the public hearing.

Following this, a **MOTION** was made by Susan Halldin and seconded by Camille Maben to approve waiver request for non-classroom based funding determination form for RICA. Motion passed unanimously.

- 9.3 **APPROVE EXPENDITURE PLANS FOR CALIFORNIA STATE BUDGET ONE TIME FUNDING FOR EDUCATION** – Barbara Patterson, Deputy Superintendent Business and Operations, requested approval of expenditure plans for use of the One Time Mandated Cost Reimbursement funds and Educator Effectiveness funds.

Board Comments:

Camille Maben asked how the District would know that professional development efforts have been effective and how success would be measured to ensure that the efforts being made are the right course of action. Superintendent Stock responded that the District has multiple measures, including collecting qualitative data, and feels confident that that the District will be able to provide solid information to the Board regarding effectiveness of plans. Todd Lowell shared concern that the proposed expenditures for “seed money at sites for strategic plan implementation” seemed low in comparison to the major undertaking of the Strategic Plans, possibly warranting additional funding. Superintendent Stock responded that the funding plan numbers reflect a range across the District and were based on graduated amounts connected with the number of students at schools but can be revised per Board direction. Maben shared that some school sites may need more funding assistance than others based on need, and asked that staff factor that into consideration as funding is distributed. Lowell stated that while he understood the thought of equity based on number of students, it may be better to distribute funding based on need. Stock stated that staff, at the request of the Board, would look at options and the possibility of increasing the amount for some sites (need based) and bring back information to Trustees at a later meeting.

Following this, a **MOTION** was made by Camille Maben and seconded by Greg Daley to approve **Educator Expenditure Funds**. Motion passed unanimously.

Plans for one time funding for California State Budget will be brought back to the Board for recommended approval at a future meeting.

- 9.4 **APPROVE REDUCTION OF FIELD TRIP TRANSPORTATION RATES** – Barbara Patterson, Deputy Superintendent Business and Operations, introduced Matt Sanchez, Director of Transportation, who requested approval of reduction in the field trip transportation rates from \$3.25 per mile to \$3.00 per mile, with the lower rate applicable to all District field trips, including flat rate field trips.

Following this, a **MOTION** was made by Greg Daley and seconded by Susan Halldin to approve reduction of field trip transportation rates from \$3.25 per mile to \$3.00 per mile, with the lower rate applicable to all District field trips, including flat rate field trips. Motion passed unanimously.

- 9.5 **HOLD PUBLIC HEARING FOR 2015-16 JOINT INITIAL CONTRACT PROPOSAL FROM DISTRICT AND CSEA** – Colleen Slattery, Assistant Superintendent Human Resources, requested to hold public hearing regarding the 2015-16 Joint Initial Contract Proposal from District and CSEA.

A public hearing was held. Hearing no comments from the public, President Lowell closed the public hearing.

Board Comments:

Camille Maben stated that it was with both excitement and sadness that the District says goodbye to Tiffany Pelkey, CSEA President, as she leaves to pursue a management position in another District. Maben thanked Pelkey for her outstanding service to RUSD. Todd Lowell shared that it was with both personal loss and great appreciation and respect that the Board says goodbye to Pelkey. Lowell thanked her for putting her heart and soul into her position as CSEA President, and stated she had done an outstanding job and was one of the most effective leaders ever in the role.

- 9.6 **SET DATE FOR ANNUAL SCHOOL BOARD ORGANIZATIONAL MEETING** – Superintendent Roger Stock requested Trustees set date for Annual School Board Organizational Meeting for December 16, 2015, the next regularly scheduled Board meeting.

Following this, a **MOTION** was made by Camille Maben and seconded by Susan Halldin to approve setting date for Annual School Board Organizational Meeting to December, 16, 2015. Motion passed unanimously.

10.0 **INFORMATION AND REPORTS**

- 10.1 **INTRADISTRICT OPEN ENROLLMENT BOARD POLICY AND ADMINISTRATIVE REGULATION** – Kathleen Pon, Deputy Superintendent Educational Services, presented the Board with information on the District's adopted policies and administrative regulations regarding Intradistrict Open Enrollment (BP 5116.1) and (AR 5116.1), stating that the policies and administrative regulations are in full compliance with California Education Code

Public Comment:

Community members including Melissa Sanders, Robert Sanders, Dereck Counter, Emy Brasher, Jennifer P., Julie Soto, Deanne Gamba, Joel Higginbotham, and Colleen F., shared concerns regarding current RUSD intradistrict transfer policy and the competition in-boundary students face with out-of-boundary students. Community members shared specific concerns with students living within a neighborhood boundary being redirected while some spots are being filled with students living outside the boundaries. Also addressed were concerns regarding student placement and timely communication with parents.

Board Comments:

Todd Lowell asked Mr. and Mrs. Sanders what they would like to see changed in the current intradistrict policy (students transferring within the District). Mrs. Sanders responded that she would recommend that in-boundary students have priority and be accepted for the calendar year. If there are additional seats, those would be offered to students on an intradistrict and/or interdistrict transfer request. Trustee Lowell stated that currently there are several [36] interdistrict students at Sunset Ranch Elementary, many of whom are students of Rocklin teachers. Susan Halldin clarified that policy the District's current intradistrict transfer policy states that when a student graduates from their elementary or middle school, they are redirected back to their home school. Greg Daley shared that there is a law that allows students to attend the school district in which their parents work (although it does not specify the school). Susan Halldin stated that the District has a current "open border policy" which requires all schools to

offer intradistrict open enrollment (offering school choice based on availability). Lowell requested data from staff on intradistrict policy for elementary schools to be brought to a future meeting this year to allow the Board to review current policies and whether or not a change may be needed. Greg Daley asked for information from sites on last time an “audit on proof of residency” was completed at sites. Susan Halldin requested information from surrounding districts and their practice for intradistrict and interdistrict transfers. Lowell thanked the Sanders family for their input and stated that the Superintendent’s office will be in touch with them regarding when this will be brought back to the Board.

- 10.2 **REVIEW OF SPECIAL EDUCATION SUPPORTS AND SERVICES REPORT AND UPDATE ON ACTIONS TO DATE** – Tammy Forrest, Director of Special Education, shared with Trustees the District’s implementation in response to the four recommendations from WestEd’s Special Education Supports and Services Report to improve its provision of special education instruction. The presentation was the second update from the Special Education Department regarding actions taken in response to the report.

**Board Comments:**

Camille Maben asked if Forrest felt the Special Education program was adequately staffed to do the work needed. Forrest responded that as she builds the Special Education team she will have a better indication of needs. Todd Lowell asked how Forrest would rate “communications” compared to a year ago, and if she felt communications were better now. Forrest shared that she has seen great strides in communication, not only improvement in more timely responses, but also positive strides in the supportive tone in which responses are given. Forrest stated that she sees continual improvement in this area as the Special Education department builds capacity and teams both at the District Office as well at sites. Staff members are working together more collaboratively, especially in light of training provided. Lowell asked what training is being provided. Forrest specifically cited the IEP facilitation training for IEP teams that is in process. Susan Halldin thanked Forrest for her efforts and stated that she would like to see more movement regarding “where Special Education students are placed” (ie: least restrictive environment to provide appropriate services to students). Halldin requested “data” used in the plans being implemented. In addition Halldin requested that staff prioritize Special Education policies and procedures to best identify what is lacking and might need the most attention.

- 10.3 **LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) UPDATE** – Melanie Patterson, shared with the Board the Local Control Funding Formula, sharing that districts have been given discretion over how to use base and supplemental funds. The use of the supplemental funds must expand or improve services for high-needs students in proportion to the additional supplemental funding that these students bring to the district, with supplemental funds intended to bridge the achievement gaps for Socioeconomically Disadvantaged Students, Foster Youth, and English Learners. Patterson shared that the RUSD Local Control Accountability Plan (LCAP) has been aligned with the District-wide Strategic Plan. The 2015-18 LCAP was developed through stakeholder engagement processes including the District Advisory Committee consisting of parents, students, staff and administrators. The Board was provided a detailed overview of the 2015-2016 LCAP goals, metrics, and implementation process, including the 2016- 2019 LCAP development process sharing engagement of all stakeholders and the LCAP timeline.

**Board Comments:**

Camille Maben stated that in response to the “other criteria” ( ie: truancy and absences) referenced in the LCAP update, is there a way to look at the support being offered to these students (ie: clubs, etc). Maben requested data on what is working well regarding these underserved students. Patterson stated that the District is currently tracking data on the underserved student population and can certainly bring the Board additional information in the future. Todd Lowell asked for clarification regarding “Career Technical Education rates” (slide

5). Patterson responded that this is the number of students that completed the CTE capstone courses. Marty Flowers, Director of Secondary Programs and School Leadership, shared that some of these capstone course include: engineering, culinary arts, and Project Lead the Way (medical pathway). Maben asked how these capstone courses are approved. Superintendent Stock stated that one way of approval and definition is through a College and Career agreement (2x2) with Sierra College as well as through course sequence completion. Kathleen Pon, Deputy Superintendent Educational Services, added that some Districts are using their service learning hours as one of the multiple measures of career readiness. Lowell requested that staff provide data on “subgroups by sites,” including where the District is succeeding and where it is being underserved. Lowell also referenced “professional learning surveys” (slide 7) and information regarding “classroom observations.” Stock stated the interest here is not through the teacher evaluation process but what teams are seeing that shows the input of professional learning when observing in the classroom(s).

- 10.4 **TRACK AND FIELD RECOMMENDATIONS AT WHITNEY HIGH SCHOOL AND ROCKLIN HIGH SCHOOL** – Craig Rouse, Senior Director Maintenance and Operations, provided the District’s completed Synthetic Fields and All Weather Track and Assessment from Whitney High School and Rocklin High School including recommendations for maintenance and safety compliance for criteria and standards.

Board Comments:

Greg Daley thanked Craig Rouse for his fresh set of eyes regarding projects like these within the District. Camille Maben asked if there was any concern about rubber in the product being considered for the replacement of synthetic turf. Rouse responded that the Office of Environmental Health and Hazard Assessment tested the turf for lead and heavy metals in 2010 and results came back as safe, reporting no health concerns. Rouse stated that while the product has been deemed safe, there are other options to rubber fill (ie: cork, etc.) which the District could consider (costs vary depending on product). Rouse also shared that research has shown that synthetic turf fields reflect fewer skin infections than real grass. Susan Halldin thanked Rouse for his informative report.

- 11.0 **PENDING AGENDA** – Lowell asked that an agenda item be added regarding concerns brought to the Board of Trustees regarding the proposed Behavior Health Hospital and location and requested data be provided regarding safety issues. Greg Daley stated that he has concerns about asking District employees to do research on vetting issues for what he considers to be a “city project.” Camille Maben stated that she has many questions she would like answered so that she can say with good conscience that the Board has done due diligence on how such a facility may effect schools and students. Maben requested a follow up public conversation with parents. Daley agreed the answers to many questions are needed, but asked fellow Board members to consider whether this is something the District does or information that the City of Rocklin should address and share with the District and community members. Susan Halldin stated that she too had questions and would support some staff time to do due diligence in making sure there are no safety issues to the District. Lowell shared that he would recommend retaining an outside service to assist the District in getting data for the Board to discuss and deliberate. Stock stated that the Rocklin City Planning Commission meeting is scheduled for December 15, 2015. Superintendent Stock asked the Board to provide specific questions that they are seeking answers to, so that the appropriate information could be provided. Lowell responded that while he doesn’t necessarily know all the proper questions to ask, he would like to know the basics effects (safety) of such a facility as well as the options for other locations and whether or not there have been any licensing violations with the vendor. Daley requested information on tax credits offered to the builder from the City of Rocklin. Superintendent Stock shared that staff would look into acquiring data on the questions from the Board and bring the item back at the December 16 RUSD Board meeting.

12.0 **CLOSED SESSION** – Closed session convened at 10:15 P.M. regarding the following matters:

12.1 *Conference with Legal Counsel – Anticipated and Existing Litigation* as authorized by Government Code section 54956.9

12.2 *Public employee discipline/dismissal/release pursuant to Government Code section 54957*

12.3 *Conference with Labor Negotiators* as authorized by Government Code Section 54957.6  
District Representative(s): Roger Stock, Superintendent

Barbara Patterson, Deputy Superintendent, Business and Operations

Colleen Slattery, Assistant Superintendent Human Resources

13.0 **RECONVENE TO OPEN SESSION**

14.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – No actions was taken in Closed Session.

15.0 **ADJOURNMENT**– President Lowell adjourned the meeting at 11:55 P.M.

*Please note that additional information distributed to the Board of Trustees before or during the meeting and not included in the agenda packet can be obtained by calling the District Office at (916) 630-2230.*